

Task/Goal	October	December	February	April	June
<i>Annual Budget</i>	Share working assumptions — and discuss*	Propose, adopt new budget			
<i>Board Professional Development</i>		Hear from alumni panel on value of financial aid while students	Choose speaker on topic of interest		
<i>New Trustees</i>	Review current & needed skills*		Share names, get feedback	Report on interviews; approve recs	Welcome new trustees (who attend meeting)
<i>Head Evaluation</i>				Hear report re progress on Head's goals	Share results of evaluation with Board
<i>Board Evaluation</i>				Review progress on Board goals	Review findings from evaluation with Board
<i>Revise Bylaws</i>		Share attorney questions for discussion*	Discuss draft of revised bylaws		Adopt new bylaws
<i>Strengthen Financial Aid</i>	Review data, discuss goals*	Review newly requested data (surveys, etc.)	Discuss funding strategies*	Propose goals, funding strategies	Adopt new financial aid program goals, funding targets, and strategies
<i>Create Property Inventory</i>	Discuss drivers of space needs; set parameters for neighborhood survey*		Share findings re "inventory" — locations, utility, property values*	Propose action plan — how to acquire properties if/when availability occurs*	Adopt plan for acquiring properties advantageous to school